

REIMBURSEMENT OF TRAVEL AND SUBSISTENCE COSTS

Travel allowance

Each granted person is entitled to a fixed travel allowance which is determined by the European Commission to cover the travel cost from the city of employment to the city of destination. The calculation of the travel allowance is based on the linear distance between the city of employment and the city of destination (you should calculate the distance only once and this will give you the allowance for a return ticket). To make this calculation, participants should access the European Commission's distance calculator to be found here and use the higher amounts indicated in Table 2. The prices listed on the EC's website are meant for return travels and not one-way travels.

Subsistence allowance

The subsistence allowance is based on a fixed cost, which was decided by project partners during the preparation of the project. The subsistence allowance for granted persons will consist of a common per diem amount of 150 EUR x 2 days = 300 EUR for the TRALVU and TRALIM seminars and 150 EUR x 3 days = 450 EUR for the short visits. All accommodation arrangements will be responsibility of the participants and the speakers, and they will also be responsible to cover possible cancellation fees if they don't travel to attend the events they were selected for.